



P.O. Box 776 • 367 Artists Walk • Park Forest, IL 60466 • [www.tallgrassarts.org](http://www.tallgrassarts.org)

## Loan Agreement Form

Date: \_\_\_\_\_

Two copies of this Loan Agreement Form are enclosed. Please sign and return one to Tall Grass Arts Association (TGAA) in the envelope provided. Retain the other for your files. Please mark envelope: Attention: \_\_\_\_\_.

Please list and provide the requested information for each work of art loaned for the show on Attachment #1.

The undersigned (Lender/Artist) hereby lends to the Tall Grass Arts Association the object(s) described on Addendum #1 for the purposes and subject to the terms and conditions herein set forth. It is understood that this work may be photographed, telecast and reproduced for publicity purposes connected with this exhibition and for illustration in TGAA's newsletter and other publications and that images may be made and distributed for educational and promotional use specific to this exhibit.

Insurance value: \$ \_\_\_\_\_ (please read conditions on page 2)

Do you hereby elect to maintain your own insurance? \_\_\_\_\_ If so, estimated premium \$ \_\_\_\_\_. If you maintain your own insurance, please instruct your broker to furnish us with a certificate of insurance naming the Tall Grass Arts Association as additional insured.

**Dates of Loan period:** (Approximate and may be adjusted based on scheduling pick-up and return of work):

Title of exhibition: Emerging Perspectives

Dates of exhibition at TGAA: March 13 – April 17, 2021

Artwork should arrive at gallery on February 20 – 24, 2021

Artwork should be picked up, after the exhibit on April 17, 2021

### General Conditions of Loan:

1. Lender warrants and represents that: (a) it has full and absolute authority to make the loan described in this agreement; (b) the foregoing description of object(s) being lent to TGAA hereunder is accurate and complete to the best of its information and belief; and (c) Lender acknowledges that no fee or other compensation shall be payable by TGAA and or/other Institutions solely by virtue of this loan.

2. TGAA will exercise the same care with respect to the work of art referred to on the obverse as it does in the safekeeping of comparable property of its own.

The work shall remain on exhibit for the duration of the exhibit but may be withdrawn from the exhibition at any time by duly authorized personnel of Tall Grass Arts Association.

4. Unless Lender has elected to maintain his own insurance coverage TGAA will insure the work while it is exhibited in the TGAA Gallery under its miscellaneous liability policy for the actual cash value of described items in which TGAA is found to be legally liable on location during the period of this loan. TGAA's miscellaneous liability policy contains the usual exclusions for loss or damage due to wear and tear, gradual deterioration, nuclear reaction, radiation of radioactive contamination, and risks of war. If the work shall have been industrially fabricated and can be replaced or repaired to the artist's specifications, TGAA's liability shall be limited to the cost of such replacement. Lender agrees that in the event of loss or damage, recovery shall be limited to such amount, if any, as may be paid by the insurer hereby releasing TGAA and the trustees, officers, agents, and employees of TGAA from liability for any and all claims arising out of such loss or damage.

If Lender has elected to maintain his own insurance, TGAA must be supplied with a certificate of insurance naming TGAA and each of the participating institutions as an additional insured or waiving subrogation against TGAA and each participating Institutions. If Lender fails to supply TGAA with such a certificate, this loan agreement shall constitute a release of TGAA from any liability in connection with the work. TGAA does not accept responsibility for any error or deficiency in information furnished to Lender's insurer or for any lapses in coverage.

5. Artwork left after 7 days of pick-up date will result in a \$5 per day storage fee. If left 60 days or more, artwork becomes the property of TGAA. All shipping and delivery is the responsibility of the artist. Art that is shipped will be returned in your pre-paid shipping cartons.

6. TGAA has the right to decline any work that does not reflect its mission, exhibition theme or does not resemble submitted images.

**I HAVE READ THE GENERAL CONDITIONS OF LOAN STIPULATED ON THIS LOAN AGREEMENT FORM AND ACCEPT THEM.**

Signature of Lender/Artist: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

Tall Grass Arts Association: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

# ADDENDUM # 1

Lender/Artist:

Art Work Title:

Date:

Medium/Material:

Size:

Value:

Credit Line for label: \_\_\_\_\_

For Sale \_\_\_\_\_ Not for Sale \_\_\_\_\_

\*\*\*\*\*

Lender/Artist:

Art Work Title:

Date:

Medium/Material:

Size:

Value:

Credit Line for label: \_\_\_\_\_

For Sale \_\_\_\_\_ Not for Sale \_\_\_\_\_

\*\*\*\*\*

Lender/Artist:

Art Work Title:

Date:

Medium/Material:

Size:

Value:

Credit Line for label: \_\_\_\_\_

For Sale \_\_\_\_\_ Not for Sale \_\_\_\_\_

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**ADDENDUM # 1 – page 2**

Lender/Artist:

Art Work Title:

Date:

Medium/Material:

Size:

Value:

Credit Line for label: \_\_\_\_\_

For Sale \_\_\_\_\_ Not for Sale \_\_\_\_\_

\*\*\*\*\*

Lender/Artist:

Art Work Title:

Date:

Medium/Material:

Size:

Value:

Credit Line for label: \_\_\_\_\_

For Sale \_\_\_\_\_ Not for Sale \_\_\_\_\_

\*\*\*\*\*

Lender/Artist:

Art Work Title:

Date:

Medium/Material:

Size:

Value:

Credit Line for label: \_\_\_\_\_

For Sale \_\_\_\_\_ Not for Sale \_\_\_\_\_

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